

CAMPBELL UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
Minutes – September 15, 2005

1. OPEN SESSION

1A. Call to Order

The regular meeting of the Board of Trustees of the Campbell Union High School District was called to order at 5:12 PM in the Board Room of the district office by P. Parker, Board President.

1B. Roll Call

Roll call indicated the following present:

Board Members:

Pam Parker, President

Margie Mitchell, Clerk

Diane Gordon, Member

Timothy Hegstrom, Member

Caroline Ogawa, Student Board Rep.

Karyn Fujii, Alternate Student Board Rep.

Administration:

Rhonda Farber, Superintendent

Raymond Cutten, Assistant Supt. Human Resources

Patrick Gaffney, Assistant Supt. Business

Patti Gregory, Assistant Supt. Curriculum & Instruction

John Nolen, Director Support Services

Terry Peluso, Director Student Assessment

Gaylene Hinkle, Administrative Assistant

Tom Utic, Branham High School Principal

Rachelle Burnside, CHSTA Representative

Lydia Guawweiler, CSEA Representative

1C. Adopt Closed Session Agenda

It was moved by T. Hegstrom, seconded by D. Gordon, that the Closed Session Agenda be adopted as presented. The motion passed unanimously.

1D. Identify Closed Session Items

P. Parker identified items to be covered in closed session.

1E. Adjourn to Closed Session

The Board adjourned into closed session at 5:13 PM and discussed the items listed below.

2. CLOSED SESSION

2A. Superintendent's Evaluation 2004-05/Work Plan 2005-06 (Govt. §54954.5)

2B. Negotiations Update – CHSTA/CSEA/SEIU (District Negotiators: R. Cutten, P. Gaffney and R. Farber (Govt. §3549.1, §54957.6)

2C. Pending Litigation (Govt. §54956.9, subd. (b)(2)(A): Consultation with Counsel

Air Systems vs. CUHSD

Aaron Katz vs. CUSHD

2D. Admit Case .706 (District representative: T. Peluso) (Ed. Code §48918)

2E. Admit Case .707 (District representative: T. Peluso) (Ed. Code §48918)

2F. Admit Case .708 (District representative: T. Peluso) (Ed. Code §48918)

* Exhibits

** Reports

- 2G. **Settlement Agreement #05-03 (\$44,275)** (District representative: T. Peluso)
- 2H. **Non Public School Placement: Spectrum Center – Union City, California (\$34,360)**

3. RECONVENE OPEN SESSION

- 3A. **Adjourn Closed Session and Reconvene Open Session** ****Action**

The Board adjourned closed session and reconvened to open session at 5:40 PM.

- 3B. **Pledge of Allegiance and Silent Meditation** ****Action**

P. Parker led the flag salute followed by a moment of silent meditation.

- 3C. **Report Action Taken in Closed Session** ****Action**

The Board adjourned into closed session at 5:13 PM at which time they discussed the items listed in Section 2. No action was taken in closed session.

- 3D. **Adoption of Agenda** ****Action**

It was moved by D. Gordon, seconded by M. Mitchell, that the agenda be approved and that Item 8D be pulled, identified as Spectrum Non Public School and made an Action Item. Motion passed unanimously.

4. RECOGNITION/PRESENTATION

- 4A. **Summer School Review** ****Presentation**

Rosa Perez, Summer School Principal, reported that summer school was held successfully at two sites. She felt registration ran smoothly at both sites. Westmont started with 848 students and at the end of the six-weeks 687 students completed. Del Mar opened with 1047 students and 851 completed. 52 teachers were hired and 8 were from outside of the district. Three of those teachers were later hired to the district. There were 12 English I classes, 9 English II, 4 English IV, 2 Geometry, 4 Algebra I and 4 ELD classes. She also referred to the "After School Summer School" program that had 2 Geometry classes, 1 English I, 1 English 2 and 1 Algebra I.

5. PUBLIC HEARING ON NON-AGENDA ITEMS ****Information**

No one addressed the Board.

6. STUDENT BOARD MEMBER REPORT

C. Ogawa reported that Prospect was conducting a fundraiser for Hurricane Katrina victims. K. Fujii reported that Leigh was also collecting Pennies for Katrina, and planning a Club fair and homecoming.

The first Student Advisory Board meeting will be held on Wednesday, October 5 at 6:30 PM at Westmont High School. Meetings will be held once a month at alternating school sites with the Activity Directors, ASB presidents and vice presidents.

7. INSTRUCTIONAL SERVICES

- 7A. **Revise Board Policy 6174 Education for English Language Learners** ***First Reading**

P. Gregory presented revised BP 6174 for review. The revisions align the Board Policy with current Education Code provisions.

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7B. Metropolitan Education District (CCOC/P and MAEP)

****Information**

D. Gordon reported on activities of MetroEd. She reminded of the upcoming MetroEd tours, stated that AB956 (ROP modernization funding) died and the small ROP legislation was referred back for review. She announced that the MetroEd law enforcement unit will be able to give the Power to Arrest Exam.

7C. Agreement with County of Santa Clara and CUHSD for Participation in the Bay Area Regional Immunization Registry

***Consent**

The Board approved by consent this agreement with BARR which is a consortium of local public health departments to operate a single, confidential, computerized information system to catalogue and provide authorized entities immediate access to immunization history.

7D. 2005-2006 Contracted Services – Non Public School: Spectrum Center, Union City, California (\$34,360)

***Consent**

This new agreement for services that cannot be met in district or county operated programs was approved by the Board by consent.

7E. Approval of Field Trips

***Consent**

The Board approved the following field trip by consent:

- Branham High School Musical Theatre to Orlando, Florida

7F. Declare Equipment and Books Obsolete

***Consent**

The Board declared the following items obsolete by consent:

- Selectric typewriter from district office
- Beseler Vu Graph overhead from district office
- Six stoves and three microwaves from Westmont Home Ec

8. ADMINISTRATIVE SERVICES

8A. Admission Case .706

***Consent**

With the conditions of the expulsion satisfied, the administrative recommendation to admit student .706 to a comprehensive high school in the district was approved.

8B. Admission Case .707

***Consent**

With the conditions of the expulsion satisfied, the administrative recommendation to admit student .707 to a comprehensive high school in the district was approved.

8C. Admission Case .708

***Consent**

With the conditions of the expulsion satisfied, the administrative recommendation to admit student .708 to a comprehensive high school in the district was approved.

* Exhibits

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8D. Non Public School Placement — ~~Achieve (\$53,100)~~ Spectrum (\$34,360) *Action*Consent

This item was pulled for corrections. M. Mitchell motioned to approve the administrative recommendation for a student to be placed at Spectrum at the cost of \$34,360 for the 2005-06 school year for services that cannot be met in district or county operated programs, seconded by T. Hegstrom. Motion passed unanimously.

8E. Settlement Agreement #05-03 (\$44,275) *Consent

The Board approved the administrative recommendation to accept this settlement agreement by consent.

8F. Minutes: August 18, 2005 (Regular Meeting) *Consent

The Board approved the August 18, 2005, Meeting Minutes by consent.

9. BUSINESS SERVICES

9A. Resolution 05-1170 Resolution Establishing 2005-06 Estimated Appropriations Limit and Identifying the 2004-05 Actual Appropriations Limit (Gann Limit) *Public Hearing/Action

A public hearing was opened at 6:05 PM. With no one addressing the Board, the public hearing was closed. As required by Proposition 13, the District presented to the public the estimated proceeds from taxes for the current year and the actual calculations from the prior year. T. Hegstrom motioned to adopt this resolution, seconded by D. Gordon. Roll Call: Ayes: C. Ogawa, K. Fujii, D. Gordon, M. Mitchell, T. Hegstrom and P. Parker; Noes: None; Abstains: None; Absent: G. St. Clair. Motion passed unanimously.

9B. District Financial Report as of June 30, 2005 (Final for Fiscal Year 2004-05) *Action

M. Mitchell motioned to approve the unaudited actual revenue and expenditures for end of fiscal year 2004-05 in preparation for submission to the County Office of Education and State Department of Education, seconded by T. Hegstrom. P. Gaffney reported that there was nothing significantly different from the June budget adoption, however, there was a Cafeteria fund deficit. Motion passed unanimously.

9C. Commercial Warrants for August 2005 *Consent

The August 2005 Commercial Warrants were approved by the Board by consent.

9D. School Innovations & Advocacy Addendum to Fixed Fee Contract Consent

The Board approved a contract addendum with School Innovations and Advocacy by consent.

9E. Tri-Star Revised Contract TPA *Consent

The Board approved a revised contract with Tri-Star Risk Management by consent.

10. PERSONNEL

10A. Tentative Agreement for Activities with Campbell High School Teachers Association (CHSTA)

***Public Hearing/
Action**

A public hearing was opened at 6:10 PM. With no one addressing the Board, the public hearing was closed. M. Mitchell motioned to approve the tentative agreement for activity assignments and pay scale with the Campbell High School Teachers Association, seconded by T. Hegstrom. Motion passed unanimously.

10B. Approval of Recommendation for Compensation for Unrepresented Employees: Superintendent

***Action**

T. Hegstrom motioned to approve the modification and extension to the Superintendent's Contract, seconded by M. Mitchell. Motion passed unanimously.

10C. Approval of Recommendation for Compensation for Unrepresented Employees: Assistant Superintendents

***Action**

M. Mitchell motioned to approve the modifications and extensions to the Assistant Superintendents' Contracts, seconded by D. Gordon. Motion passed unanimously.

10D. Provisional Internship Permit for Employee Special Education Teacher

***Action**

M. Mitchell motioned that Jennifer Yanaga be approved by the Board with a provisional internship permit credential in special education and continue employment in the Campbell Union High School District for the 2005-06 school year, seconded by D. Gordon. Motion passed unanimously.

10E. Personnel Report

***Consent**

The Personnel Report stating Classified and Certificated: Employment, Resignation/Retirement, Promotions, Change of Status, Return from Unpaid Leave (Govt. Code 54957) was approved by consent.

10F. Personnel Addendum

***Consent**

The Personnel Addendum stating Classified and Certificated: Employment, Resignation/Retirement, Promotions, Change of Status, Return from Unpaid Leave (Govt. Code 54957) was approved by consent.

11. SUPPORT SERVICES (no reports this meeting)

12. REPORTS OF SUPERINTENDENT AND STAFF

****Information/Discussion**

12A. Technology Update

T. Peluso reported that as a result of a Microsoft settlement, California schools may be eligible for a monetary award. A requirement of the settlement is that the district's technology plan meets the State guidelines. The Santa Clara County Office of Education is evaluating the plan to determine if it meets the State's requirement to be eligible for future settlement money.

R. Farber reported that raw STAR data has been collected from the partner elementary districts, and as a result reports are being generated to share with them. It has been difficult to retrieve/review data for incoming 9th graders because there are no common identifiers. It is very beneficial for student placement to be able to review testing data at the very beginning of the school year. Complying with CSIS would alleviate the common identifier problem.

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12B. Fundraising

P. Gaffney reported that final modifications have been made and the finished fundraising guide book will be published shortly and also placed on the district website. Training meetings have been held with principals, bookkeepers, activity directors and parent groups.

12C. Opening Update

P. Gregory shared a letter from a teacher praising School Loop. Teachers, parents and students are finding it a very useful tool.

Domestic Violence Update: R. Farber announced that Assemblywoman Rebecca Cohn will be holding a Committee Hearing on Domestic Violence on September 23 from 1:30 – 3:30 in the Roosevelt Room at the Campbell Community Center. Judge Loftus and Judge Chapman will be in attendance as well as supporting agencies. District teachers will present the domestic violence curriculum.

13. INFORMATION AND REPORTS

13A. Reports of Association

****Information**

1. CHSTA: R. Burnside reported that Class Size reports will be going out to department chairs to verify 160 total student contacts per teacher in core areas. CHSTA and R. Cutten are monitoring the extra-fifths. Interspace bargaining training is being discussed as well as a committee to create a formal evaluation process for administration (much like the teachers) using the Standards for Administrative Professionals that are also aligned with Standards for the Teaching Professional. CHSTA will be wearing their t-shirts to gear up to support CTA in the November elections.
2. CSEA: No report this evening.
3. SEIU: No representative this evening.

13B. Board Discussion Items

****Information**

D. Gordon asked about displaying school items in the Board Room.

T. Hegstrom mentioned the Governor signing the no sodas on high school campuses beginning January 2007.

P. Parker attended the Branham Home and School Club meeting.

14. ADVANCE PLANNING (none)

****Information**

15. FUTURE BOARD MEETINGS

****Information**

Regular Meeting	October 6, 2005	District Office	Closed Session	4:30 PM
			Regular Session	5:30 PM
Regular Meeting	October 20, 2005	District Office	Closed Session	4:30 PM
			Regular Session	5:30 PM

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16. OTHER MEETINGS

****Information**

Del Mar BTSN	Wednesday, Sept. 21, 2005	Del Mar	7:00 PM
Leigh BTSN	Thursday, Sept. 22, 2005	Leigh	6:00 PM
Westmont BTSN	Thursday, Sept. 22, 2005	Westmont	6:30 PM
Branham BTSN	Thursday, Sept. 22, 2005	Branham	6:30 PM
Prospect BTSN	Wednesday, Sept. 28, 2005	Prospect	6:30 PM
Teacher of the Year	Monday, Sept. 26, 2005	Heritage Theatre	6:15 PM
SCCSBA	Wednesday, Sept. 28, 2005	SCCOE	7:00 7:30 PM
SCCSBA/ SCCOE Annual Fall Dinner	Wednesday, October 26, 2005	Santa Clara Convention Cntr.	6/7PM
CSBA Conference	December 1-3, 2005	San Diego	
Boynton BTSN	TBA		

17. CLOSED SESSION (none was required at this time)

18. ADJOURNMENT

****Action**

P. Parker adjourned the meeting at 7:10 PM.

I, Margie I. Mitchell, Clerk of the Board, hereby certify that the foregoing is a full, true and correct copy of minutes from a regular meeting thereof held at its regular place of meeting on the date shown above which is on file in the office of said Board.

Margie Mitchell, Board Clerk

* Exhibits
** Reports